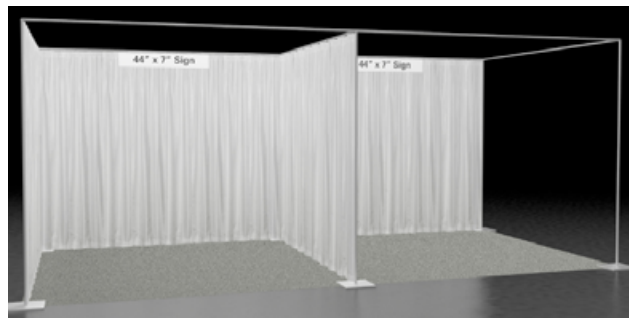


## BOOTH PACKAGE

JA Special Delivery Management provides the following exhibit equipment:

- **WHITE** pipe & drape booth – 8' high
- **GRAY** colored booth carpet
- Company booth sign
- Wastebasket



Electrical, Furnishings, and Showcases must all be ordered separately (unless the exhibit is in a pavilion that offers this as part of the booth package.)

## HEIGHT RESTRICTIONS

Exhibit fixtures, components and identification signs on inline booths are permitted to a maximum height of 8 feet. All logos and signs must face the inside of your booth space.

As a courtesy to neighboring booths, we must keep a consistent height regulation. If any part of an exhibit booth, including signs, exceeds 8 feet in height, the exhibitor will be asked to conform on-site. If exhibitor does not comply after a written warning has been issued, Show Management reserves the right to remove or order a cover from Freeman. The exhibitor will incur all costs associated.

## SIGNS

No banners and/or signage will be hung above a booth unless it has been incorporated into an approved sponsorship agreement with Show Management.

## STORAGE

Fire regulations prohibit storing product, literature, empty packing containers, or packing materials behind back drapes/hard walls or under draped tables. In most cases, however, exhibitors may store a limited supply of literature or product appropriately within the booth area, so long as these items do not impede access to utility services, create a safety problem, or look unsightly.

## NOISE LEVELS

No live music or DJ performances will be permitted in the Exhibit Hall with out permission. Background music may only play from portable stereos/CD players and must be kept to a level that does not interfere with the selling efforts of other exhibitors. Speakers are required to be turned inward to the booth. Show Management retains the right to control booth noise and eliminate it if detrimental to other exhibitors. After three warnings or complaints of disruptive sound, Show Management may disconnect and/or remove the source of the sound violation for the remainder of the show.

## FIRE CODE REGULATIONS

All exhibit materials (including chairs) must be kept out of the aisles. Booth materials must be flame retardant to the satisfaction of the Fire Marshal by a flame-retardant certification or ability to pass on-site flame test. See the Fire Regulations section within this manual for more information.

## BOOTH PACKAGE

JA Special Delivery Management will *ONLY* provide each peninsula or island booth with gray booth carpet in their space, unless otherwise specified. When Peninsula booths share a back wall with other booths, that wall will be included.

Island & Peninsula Booth Structure (poles and top bars), Electrical, Furnishings, and Showcases must all be ordered separately.

## HEIGHT RESTRICTIONS

Exhibit fixtures, components and identification signs on peninsula and island booths are permitted to a maximum height of 12 feet. All logos and signs must face the inside of your booth space. If your booth will exceed 12 feet, please contact Show Management

## STRUCTURAL INTEGRITY

All exhibit displays should be designed and erected in a manner that will withstand normal contact or vibration caused by neighboring exhibitors, hall laborers, or installation/dismantling equipment, such as fork lifts. Displays should also be able to withstand moderate wind effects that may occur in the exhibit hall when freight doors are open. Refer to local building codes that regulate temporary structures. All exhibits over 20 ft by 20 ft (not built by Freeman) must submit plans or renderings, preferably digital, to Show Management 30 days prior to the show. Exhibitors should ensure that any display fixtures such as tables, racks, or shelves are designed and installed properly to support the product or marketing materials to be displayed.

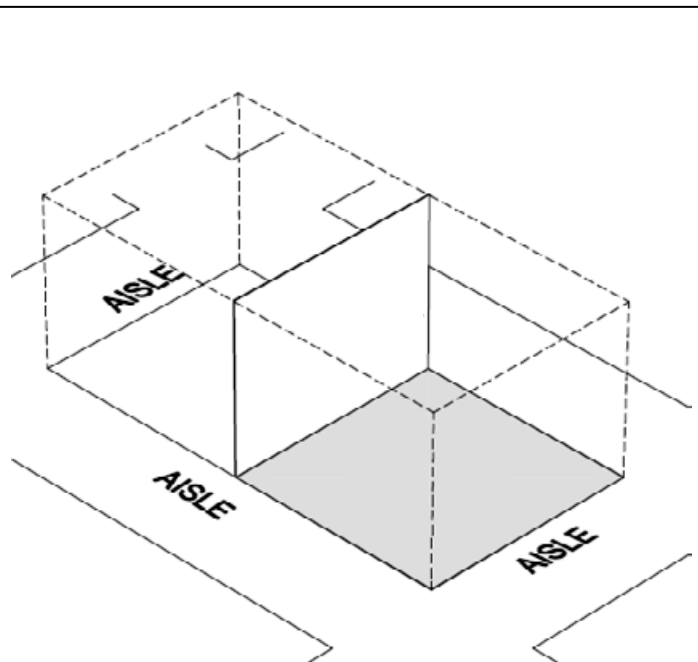
## SIGNS

If you have a custom display you will NOT be provided with a booth aisle sign.

No banners and/or signage will be hung above a booth unless it has been incorporated into an approved sponsorship agreement with Show Management.

## STORAGE

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## NOISE LEVELS

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**THANK YOU FOR YOUR COOPERATION**