

SERVICE ORDER(S) PAYMENT FORM

Required for Electrical, Cleaning, Plumbing, In-Booth Camera and Telecommunication Services
(No service will be provided without payment and completion of Section 1 & 2 and the return of this form as well as a booth floor plan, where appropriate, and the order form for the specific service required.)

Customers who choose to pay by check or money order must also supply a valid credit card number. Credit Card charges are limited to \$10,000 per order/invoice. Any order exceeding \$10,000 must be paid by company check or wire transfer. Any balance due during or at the end of the event and does not exceed \$10,000 will be billed directly to the credit card number. **The Advance rate will only be valid and processed for orders with payment postmarked or emailed 21 days prior to the event opening date.** By your signature below, you acknowledge and agree to these terms and authorize JKJCC to bill your credit card. **Personal checks or checks drawn on foreign banks are not accepted.** Failure to follow these instructions will result in a delay in services.

Make checks payable to the **JACOB K. JAVITS CONVENTION CENTER.**

Please mail order forms with payment to:

Jacob K. Javits Convention Center

655 West 34th Street

New York, NY10001-1188

OR e-mail all COMPLETED & SIGNED forms to: services@javitscenter.com

PLEASE SEE REVERSE SIDE FOR IMPORTANT TERMS & INFORMATION

Advanced Rate Deadline

Oct 8, 2017

Event Name: (15959) JA Speical Delivery

Event Booth:

Event Month: 10/17

Exhibiting Company Name:

Section 1 (Billing Information)

Billing Company Name: _____

Address: _____

City: _____

State: _____

Zip Code: _____

Contact: _____

Phone: _____

Fax: _____

Contact Signature: _____

Country _____

Section 2 (Billing Credit Card expiration date must be valid throughout the event listed above)

☐

American Express

☐

MasterCard

☐

Visa

☐

Diners Club

☐

Discover

☐

JBC

Card Number: _____

Expiration Date: _____ / _____

Month

Year

Card Holders Name **(Print)**: _____

Card Holders **(Signature)**: _____

Date: _____

Contact: _____

Phone: _____

Fax: _____

Section 3

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Please check here if checks are included.

Email Address: _____

PLEASE SEE REVERSE SIDE FOR IMPORTANT TERMS & INFORMATION

For faster ordering call toll-free 1.877.452.8487 or go to www.javitscenter.com

effective 1/1/2017



Electrical Order Form

This Order Form and payment must be postmarked or emailed 21 days prior to event opening date to qualify for Advance Rate. All orders must be submitted with a signed Service Order Payment Form.

Email the COMPLETED & SIGNED forms to: services@javitscenter.com



Event Name (15959) JA Speical Delivery

Event Month 10/17

Advance Rate Deadline: Oct 8, 2017

I ALSO AUTHORIZE CHARGING ANY UNPAID BALANCE TO MY CREDIT CARD SUBMITTED ON THE SERVICE ORDER PAYMENT FORM.

Company Name

Event Booth

Event Contact

Email Address

Phone Number

Fax Number

SIGNATURE

DATE

Item #	Description	Quantity	Advance Rate	Standard Rate	Amount
110 volt Electric Service Connections (Lights, Computers & Small Appliances) Labor not included - see rates below					
E25	Up to 500 watts		\$121.30	\$177.75	
E26	501 - 1000 watts		\$200.25	\$288.60	
E27	1001 - 1500 watts		\$242.55	\$351.85	
	add 25% for 24 hr. service (use only with above outlets)				
E28	Multi Box - 4 Outlets (use only with above outlets; 1 unit per connection)		\$44.95	\$67.45	
E29	Plug Strip - 6 Outlets (use only with above outlets; 1 unit per connection)		\$44.95	\$67.45	

110 volt Electric Equipment Connections (One Dedicated Line for Heavy Duty Service ONLY - No Multiple Connections Allowed) (Labor not included - see rates below) add 25% for 24 hr. service

E30	1501 - 2000 watts		\$258.25	\$368.05	
E31	2001 - 2500 watts		\$346.70	\$501.55	
	For 208 or 460 volt Service		**See Electrical Voltage Price List**		

FLOOD LIGHTS: JKJCC Equipment only (Includes labor and Outlet)

E32	One 120 Watt Flood lamp - Clamp On		\$181.40	\$261.40	
E33	Twin 120 Watt Flood lamp - Goose Neck		\$218.55	\$314.75	
E82	150 Watt Skanda Light		\$192.40	\$275.50	
E80	One 300 Watt Light Quartz		\$197.60	\$287.50	
E55	1 - LED Par Can 4000K / 10220 Lumen (Floor Plan Required)*		\$405.55	\$506.90	
S85	1 - 1000 Watt Par Can - Limited (Floor Plan Required)*		Call for Qualification		
	Any Parcan order received less than 21 days prior to show opening will be subject to standard rate				

NEW SERVICE

E13	Cable TV Drop (100 News & Sports Channels, TV not included)		\$1500.00	\$2000.00	
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Exhibitors may install some of their own equipment as described in the "Operational Policies" on our website, provided the following requirements are met.

All other installations of exhibitor-owned equipment will require labor provided by JKJCC (see rates below).

For 1000 Watt Par Can qualification, please call 877.452.8487

Labor will be billed in 1/2 hour increments as set forth below.

E97 - Straight Time	7:30am to 3pm, Monday through Friday	\$70.40 per 1/2 hour
E98 - Overtime	All hours other than above and Sat., Sun., and Holidays	\$92.25 per 1/2 hour
E83 - Move Out Charge		\$81.20 per 1/2 hour

(Electrical orders only)

E72- Use of manlift per hour. \$117.60 Advance rate, \$147.45 Standard rate.
E76- Use of manlift 4 hours OR more per day for exclusive use. \$469.45 Advance rate, \$586.70 Standard rate.
***** Taxable Item*** State and Local Taxes will be added**

Total \$

State and Local Sales Taxes will be added to taxable items

**Booth Diagram
Required**

Email to:
services@javitscenter.com

JKJCC USE ONLY	JKJCC PAID STAMP	Special Conditions, Materials, and 24-Hour Service
Received By		
Check #		
Invoice #		
Customer #		
On-site Customer Signature		

THIS ORDER IS SUBJECT TO THE TERMS & INFORMATION ON THE JKJCC SERVICE ORDER PAYMENT FORM

For faster ordering call toll-free 1.877.452.8487 or go to www.javitscenter.com

effective 1/1/2017